

Westminster Arts Exhibition 2011 - SUBMISSION FORM

1. Please read the notes for applicants and complete all sections of this submission form as well as the collection slip (in block capitals) before arriving at the SW1 Gallery.
2. Submit your artwork with completed forms to the SW1 Gallery, 12 Cardinal Walk, Cardinal Gardens, London, SW1E 5JE between 12noon and 5pm on Sunday 30th October or between 2pm to 8pm on Monday 31st October.
3. Pay the submission fee (see page 2 on notes for applicants)

How did you hear from us: Please tick the appropriate box

Adverts at Westminster Library		
Westminster Arts website		
SW1 Gallery Website		
Previous Westminster Arts Exhibition-exhibitor		
Friends		
Article on Newspapers or Magazines.		Could you inform us which newspaper or magazine please?

My details:

<i>First name:</i>
<i>Surname:</i>
<i>Address for correspondence:</i>
<i>Home Phone:</i>
<i>Mobile:</i>
<i>Work Phone:</i>
<i>Email address:</i>
<i>Website address:</i>

Details of work submitted:

<i>For official use only Number</i>	<i>For official use only Selection</i>		<i>Title & Year Created</i>	<i>Sale Price</i>	<i>Material</i>	<i>Number of prints /editions</i>
		1				
		2				
		3				

Agreement:

The greatest care will be taken of all works submitted for the exhibition, however neither the SW1 Gallery or Westminster Arts will be responsible for any loss or damage whilst the works are in their possession. Exhibitors should therefore make their own arrangements regarding insurance if required.

I agree to the conditions of submitting my work to the Westminster Arts Exhibition 2011 and declare that I am eligible to enter.

	Please tick	
I live in Westminster	<input type="checkbox"/>	
I work in Westminster	<input type="checkbox"/>	
I study in Westminster, please state the name of college or University, etc	<input type="checkbox"/>	
I belong to a member of Westminster Arts. Please state the name of the Organisation	<input type="checkbox"/>	

Signed _____ Date _____

Artist information:

Please provide an Artist's Statement of up to 50 words and email it to openexhibition@westminsterarts.org.uk by Monday 31st October 2011. In case you are not able to email it to us, please type it on a separate piece of paper and bring it with you on the submission day. Your biography may be edited for the exhibition.

Please write it in Arial font size 12 in the respective order as below:

1. Title
2. Year created:
3. Material:
4. Artist:

Example:

Title: Digital London

Year Created: 2010

Material: Digital Media

Artist: Jamie Jones is a self-trained multi-media artist who re-invents everyday objects into extraordinary sculptural forms, his work has recently been shown at the XX gallery as part of the XX festival.

All Enquiries to:

Angelica Teixeira
Open Exhibition Project Manager
Westminster Arts
Telephone: 020 7641 1018
email: openexhibition@westminsterarts.org.uk
www.westminsterarts.org.uk

COLLECTION SLIP

Please complete this form and bring it with you when you submit your artwork. This section of the form will be used to collect your artwork.

If you have not heard from us by email or telephone by noon on Wednesday 02nd November, please assume that **all or some of** your work has not been selected and must be collected on Wednesday 2nd or Thursday 03rd November between 12 am and 8 pm.

Name of artist _____

Title(s) of work submitted

For official use only

1 _____

Number _____

2 _____

Number _____

3 _____

Number _____

Artwork not selected must be collected from the gallery on:

- Wednesday 2nd November 2011 from 12 am to 8 pm
- or • Thursday 3rd November 2011 from 12 am to 8 pm

The SW1 Gallery has no facilities for storing or transporting uncollected work. If any work submitted has not been collected by 8pm on 3rd November, artists will be charged a fee of £25 per day plus transportation costs.

All exhibited artwork must be collected from the gallery on:

- Saturday 19th November 2011 from 4 pm to 7pm
- or • Sunday 20th November 2011 from 12 am to 4pm

The SW1 Gallery has no facilities for storing or transporting uncollected work. If any work submitted has not been collected by 4pm on 20th November, artists will be charged a fee of £25 per day plus transportation costs.